



Application For Special Use Permit

P. O. Box 547, Lewisville, NC 27023
6510 Shallowford Road

Phone: 336-945-5558 Fax: 336-945-5531
Web Site: www.lewisvillenc.net

1. I (We) _____ <input type="checkbox"/> Owner _____ _____ (mailing address) (City) (State) (Zip Code)	Docket # Tax Map #
do hereby petition for a Special Use Permit for: <input type="checkbox"/> Lewisville	

(Email) _____ (Phone) _____ (Fax) _____
 Please note, email is the preferred method of contact unless otherwise noted: _____

2. Permit for _____

3. Containing _____ acre(s)	4. PIN #'s _____ _____ _____
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5. Was a neighborhood/community meeting held? _____ If yes, has any information from the meeting been submitted? _____

6. Owner (s) Signature (s): I/We acknowledge the provisions in the *UDO* and hereby proceed with a special use permit petition. I/we acknowledge the provisions of the *UDO* regarding the submittal requirements of special use permits. It is the responsibility of the petitioner(s) to ensure that all the owners of the property listed in Section 4 above have signed this special use permit application. If this application does not contain the signatures of all property owners of the PIN #s listed in Section 4 above, the notification procedures listed in Chapter B, Article VI, Section 6-1.5 shall be satisfied.

BY FILING THIS APPLICATION, (I/WE) ACKNOWLEDGE THAT: (1) THERE SHALL BE NO COMMUNICATION WITH MEMBERS OF THE APPROPRIATE ELECTED BODY; AND (2) IT IS THE RESPONSIBILITY OF THE APPLICANT TO PRESENT TESTIMONY/EVIDENCE RELATED TO THE FOUR FINDINGS OF FACT LISTED IN THE UDO. FAILURE TO PRESENT TESTIMONY/EVIDENCE MAY RESULT IN DENIAL OF THE SUBJECT REQUEST.

(Signatures listed above must match the most current listed owners of record as identified by the Forsyth County Tax Office).

ADDITIONAL INFORMATION TO BE SUBMITTED WITH PETITION

1. PROPERTY DESCRIPTION of land requested for the Special Use Permit, typed on a separate attached page. This is normally found in the property (s) Deed (s) as a metes and bounds description or is referred to in the Deed (s) as a Recorded Plat. If the Deed refers to a Recorded Plat, a copy of that Recorded Plat must be attached. [Copies of Deeds and Recorded Plats may be obtained from the Forsyth County Register of Deeds Office at 201 North Chestnut Street, 2nd Floor].
2. SITE PLAN MAP - Twenty-five (25) **folded** copies of the map are required. One (1) copy of the site plan submittal checklist is also required.
3. PAYMENT – The Town of Lewisville accepts all forms of legal tender. Please make checks payable to the Town of Lewisville.

7. If the application is executed by a property owner, but an attorney/agent will handle public speaking, etc., please indicate:

Name: _____
 Mailing Address: _____

 Email: _____
 Phone: _____ Fax: _____

8. A Sign Posting Notice will be issued by the Planning Staff when the special us permit application is filed. Signs are made and posted on the subject property by Town staff. The required legal advertising is also handled for you by the Planning staff. Petitioner is advised to contact any neighbors of the site.

This form is available in alternative media forms for people with disabilities. Individuals with disabilities who require assistance or special arrangements to participate in programs and activities of the Planning Department are encouraged to contact the Department at least 72 hours in advance so that proper accommodations can be arranged. For information, call 336-945-5558.