

LEWISVILLE BEAUTIFICATION COMMITTEE MEETING

MINUTES

February 17, 2025

Lewisville Town Hall 2nd Floor Conference Room

- I. **Call to Order** – Chair Christi Ritter opened the meeting at 6:00 PM. In attendance were Carolyn Fulton, Ellen Lee, Susan Linker, Bernice Perzel (Vice Chair), Christi Ritter (Chair), and Public Works Director Jon Hanna. Kim Floyd, Cynthia Kiger and Sonsera Kiger were absent.
- II. **Agenda Approval** – Carolyn Fulton moved to approve the agenda. The motion was seconded by Bernice Perzel and motion passed unanimously.
- III. **Minutes Approval** – Susan Linker moved to approve the October 21, 2024 minutes. The motion was seconded by Ellen Lee and approved unanimously.
- IV. **New Business**
 - a. Spring Litter Sweep – The committee discussed holding Litter Sweep on April 19. Committee members would be responsible for planning routes and recruiting volunteers.
 - b. Jack Warren Park garden pavers – Mr. Hanna and Ms. Perzel are researching cost of one hundred pavers to be placed in the gardens at Jack Warren Park. Pavers would allow access to the gardens for maintenance of plants without disturbing the area.
 - c. Lewisville Earth Day – The Earth Day event on April 12 will be held at Jack Warren Park due to scheduling conflict at Shallowford Square. The committee will have an education table and will hand out seeds to participants.
 - d. 2025-2026 Budget requests – This will be discussed at the March meeting so to include paver and plant requests.
 - e. 2025 Yard of the Week – Committee members were requested to sign up when they would like to be responsible for awarding the Yard of the Week. If not finalized prior, the list will be finalized at the March meeting.
 - f. Spring plantings – Since staff and the committee are monitoring plants and how they fared during the winter, this will be discussed at the March meeting.
 - g. Knockout Roses – Mr. Hanna shared that staff will oversee the knockout roses project near the Jack Warren Park restrooms.
 - h. Council Retreat update – Ms. Ritter shared that she was able to meet with Town Council and staff, along with other committee chairs, early February at the Council Retreat. She shared how the committee functions and projected budget requests. She also shared concern with Council in meeting quorum.
 - i. Hydrangeas – Mr. Hanna was requested to determine if there was an area with water and sun protection for hydrangeas.
- V. **Staff Reports**
 - a. **Clerk**
 - b. **Public Works**
 - i. PARTF/Jack Warren Park improvements update – A ribbon cutting for the Jack Warren Park improvements will be held March 22 at the new amphitheater. Parks and Recreation Committee members will offer disc golf demonstrations and nature trail walks. The new amphitheater is named in honor Mayor Mike Horn.
 - ii. Garden updates – Town staff will do some spring cleaning of the gardens to prepare them for the season. This will include signage.

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VI. For the Good of the Order

- a. Ground level plaques will be placed at the memorial trees in Jack Warren Park.
- b. Next meeting will be March 17.

VII. Adjournment – Ellen Lee moved to adjourn at 7:25 PM. The motion was seconded by Bernice Perzel and motion was approved unanimously.

ATTEST:

Christi Ritter, Chair

Dora K. Moore, Town Clerk