

Lewisville Town Council
Regular Meeting Minutes
February 13, 2025 – 6:00 PM
Lewisville Town Hall Council Chambers
6510 Shallowford Road

1. Call to Order:

- A. Mayor Horn opened the meeting at 6:00 PM. In attendance were Mayor Mike Horn, Mayor Pro Tem Melissa Hunt, and Council Members Ivan Huffman, Monte Long, Ken Sadler and Jane Welch. Also attending were Town Manager Stacy Tolbert, Town Clerk Dora Moore, Finance Director Pam Orrell, Public Works Director Jon Hanna, Planning Director Lynn Cochran, Communications Specialist Veronica Leasure and Attorney Amy Lanning.
- B. Invocation – Council Member Monte Long
- C. Pledge of Allegiance – Council Member Ken Sadler
- D. Adoption of Agenda – Council Member Huffman moved to approve the agenda. The motion was seconded by Council Member Long and approved unanimously.

2. Consent Agenda

- A. Resolution 2025-006– Financial statements for six months ended December 31, 2024
- B. Approval of Agenda Briefing Minutes – January 2, 2025
- C. Approval of Regular Meeting Minutes – January 9, 2025

Council Member Welch moved to approve the consent agenda items. The motion was seconded by Council Member Sadler and approved unanimously. *(Resolution 2025-006 is herein incorporated by reference into the minutes.)*

3. Introductions, Recognitions, Presentations and/or Proclamations

- A. Presentations
 - i. Forsyth County Revaluation – John Burgiss, Forsyth County Tax Collector/Assessor – Mr. Burgiss shared information related to revaluation process and the recent revaluation. *(Presentation is incorporated into the minutes.)*
 - ii. Sheriff’s Office – Sergeant Stringer shared recent call information. He thanked Council for AED units in all officer vehicles noting one officer had to use it recently on a call. Sergeant Stringer then introduced Caleb Gray as the Town’s newest officer.

2025													
TYPE OF INCIDENT	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Total calls for service	670												
Security Check	364												
Traffic Arrest / Violation	18												
Alarm													
Priority Call Response Time	6.5												
2024													
TYPE OF INCIDENT	JAN	FEB	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls for service	575												
Security Check	277												
Traffic Arrest / Violation	34												
Alarm	11												
Priority Call Response Time	5.9												

4. Public Forum – No one spoke

5. Public Hearing

A. Rezoning – L-111 – 7505 Franklin Road

- i. Staff presentation - Mr. Cochran stated the property owner is requesting a downzoning due to no longer operating a business on the property. The Planning Board unanimously recommended approval of the request. Staff recommends approval based upon consistency. *(Presentation is incorporated into the minutes.)*
- ii. Public Hearing – No comments
- iii. Council discussion – None
- iv. Council consideration – Ordinance 2025-002 – Change zoning from PB-C to RS-20 – 7505 Franklin Road – Mayor Pro Tem Hunt moved to approve Ordinance 2025-002 approving the request based upon the consistency & reasonable determination statements that are included with the agenda packet and as may be amended. The motion was seconded by Council Member Welch and motion passed unanimously. *(Ordinance 2025-002 is herein incorporated by reference into the minutes.)*

B. Rezoning – L-112 – 7035 Franklin Road

- i. Staff presentation - Mr. Cochran stated the property owner, Temple Baptist, is requesting the rezoning of their properties for uniformity. The Planning Board unanimously recommended approval of the request. Staff recommends approval based upon consistency. *(Presentation is incorporated into the minutes.)*
- ii. Public Hearing – No comments
- iii. Council discussion – None
- iv. Council consideration – Ordinance 2025-003 – Change zoning from RS-20 and GI to IP – 7035 Franklin Road – Council Member Long moved to approve Ordinance 2025-003 approving the request based upon the consistency & reasonable determination statements that are included with the agenda packet and as may be amended. The motion was seconded by Council Member Huffman and motion passed unanimously. *(Ordinance 2025-003 is herein incorporated by reference into the minutes.)*

6. New Business

- ### A. Ordinance 2025-004 – Amending the charter of the Town of Lewisville to implement four-year staggered terms for members of the Town Council – Clerk Moore reported this is the final step to amend the Lewisville Town Charter to implement four-year staggered terms for council members contingent upon voter approval during the November 2025 municipal election. The mayoral seat would remain two-years. The implementation process is as follows:

Four-year staggered terms shall be implemented as follows:

- a. At the regular municipal election to be held in 2027, candidates for three Council seats receiving the highest number of votes shall be elected to serve for four-year terms. The three candidates for Council seats who receive the next highest number of votes shall be elected to serve for two-year terms.
- b. At the regular municipal election to be held in 2029, and every four years thereafter, three Council Members will be elected to serve for four-year terms.
- c. At the regular municipal election to be held in 2031, and every four years thereafter, three Council Members shall be elected to serve for four-year terms.
- d. The mayoral seat will remain a two-year term.

Council Member Huffman moved to approve Ordinance 2025-004. The motion was seconded by Mayor Pro Tem Hunt. Mayor Horn, Mayor Pro Tem Hunt, and Council Members Huffman and Long voted in favor. Council Members Sadler and Welch voted in opposition. Motion passed 4-2. *(Ordinance 2025-004 herein incorporated by reference into the minutes.)*

- B. Resolution 2025-007 – Calling a special election for the purpose of submitting to a vote an ordinance implementing four-year staggered terms for the members of the Town Council – With the approval of Ordinance 2025-004, Council must call for a special election for the vote on implementing four-year staggered terms for council members. Although this vote will be held at the same time as the November 2025 municipal election, General Statutes refers to it as a special election. The resolution also outlines the ballot wording. Council Member Huffman moved to approve Resolution 2025-007. The motion was seconded by Mayor Pro Tem Hunt and motion passed unanimously. *(Resolution 2025-007 is herein incorporated by reference into the minutes.)*
- C. Ordinance 2025-005 – Amending Budget Ordinance 2024-001 – Snow and ice removal - \$47,550 – Mayor Pro Tem Hunt moved to approve Ordinance 2025-005. The motion was seconded by Council Member Long and motion passed unanimously. *(Ordinance 2025-004 is herein incorporated by reference into the minutes.)*
- D. Resolution 2025-008 – Special Projects Review Committee - Revised – The proposed changes to the Special Projects Review Committee’s responsibilities includes the review of facility use exemption requests in addition to nonprofit project requests. The facility use exemption request and nonprofit funding request applications have been combined into one document. Council Member Welch moved to approve Resolution 2025-008. The motion was seconded by Council Member Huffman and motion passed unanimously. *(Resolution 2025-008 is herein incorporated by reference into the minutes.)*
- E. Ordinance 2025-006 – Amending Chapter 16 – Facility Use Exemptions – With the review of facility use exemption requests tasked to the Special Projects Review Committee, Chapter 16 of the Town Code needs to be amended to reflect same. Council Member Welch moved to approve Ordinance 2025-006. The motion was seconded by Council Member Huffman and motion passed unanimously. *(Ordinance 2025-006 is herein incorporated by reference into the minutes.)*

7. Administrative Reports

- A. Upcoming events and closings
 - i. Jack Warren Park PARTF ribbon cutting and dedication event – March 22, 9-11 AM
 - ii. Resident survey will be open March 2025
- B. Approvals at the Briefing and Action Meeting on February 6, 2025
 - i. Council approved proposed Mary Alice Warren Community Center mural.
 - ii. Council approved proposed Shallowford Square art.

8. For the Good of the Order

- A. Public comments
- B. Council comments

9. **Adjournment** – Council Member Long moved to adjourn the meeting at 7:08 PM. The motion was seconded by Mayor Pro Tem Hunt and motion passed unanimously.

ATTEST:

Mike Horn, Mayor

Dora K. Moore, Town Clerk