



ENVIRONMENTAL, CONSERVATION & SUSTAINABILITY COMMITTEE
Mary Alice Warren Community Center
February 11, 2025 – 6:00 PM

- I. **Call to Order** – Chair Smitherman called the meeting to order at 6:00 PM. In attendance were Kay Smitherman, Chelsea Blount, Henry Fansler, Barbara Hudgens, Gretchen Roberts, Kenneth Scales, and Public Works Director Jon Hanna. Jennifer Haydon and Robert Smitherman were absent.
- II. **Agenda Approval** – Chelsea Blount moved to approve the agenda. Motion was seconded by Gretchen Roberts and approved unanimously.
- III. **Approval of Minutes** – Barbara Hudgens moved to approve the January 14, 2025 minutes. Motion was seconded by Ken Scales and approved unanimously.
- IV. **Old Business**
 - a. **Earth Day**
 1. **Swag** – Items to be handed out at the event include bulbs, totes, metal straws, and plastic bottle bird feeder adapters.
 2. **Printables** – Ms. Blount will work with Town Clerk Dora Moore on the handouts for the bulbs.
 3. **Set-up logistics** – The committee discussed the layout of vendors, food truck and recycling truck. The DJ and yoga will be under the new amphitheater. Staff will be on hand to assist any vendors who need help reaching their site location. As is the case when the event is held at Shallowford Square, this is a rain or shine event.
 4. **Vendors** – Owl’s Roost would like to attend and have live owls as part of their program. Mr. Hanna will verify this is allowed. Vendors selling items will need to obtain approval from the Town Manager. Ms. Roberts will coordinate this. Vendors thus far includes Owl’s Roost, Gateway Nature Preserve, Sierra Club, NCCN, James River Power Equipment, Serene Scapes, Lewisville Historical Society, Beautification Committee, Lil Donuts, RED Group, snow cones and popcorn.
 5. **Promotions** – Ms. Roberts and Ms. Blount will work Veronica Leasure on promotional and vendor flyers.
- V. **New Business**
 - a. **Green energy goals** – Mr. Scales shared information related to a group who can assist in conducting an energy baseline and recommend actions and grant opportunities. Mr. Hanna requested the information be sent to him so this can be evaluated by Town staff. Mr. Scales and Ms. Blount will work with Mr. Hanna on developing energy proposals and presentations for Council consideration.
- VI. **Staff Reports**
- VII. **For the Good of the Order**
 - a. Next meeting: March 18. This is a date change due to scheduling conflicts with some committee members.



ENVIRONMENTAL, CONSERVATION & SUSTAINIBILITY COMMITTEE
Mary Alice Warren Community Center
February 11, 2025 – 6:00 PM

VIII. **Adjournment** – Having no further business to discuss, Barbara Hudgens moved to adjourn the meeting. The motion was seconded by Ken Scales and motion passed unanimously.

ATTEST:

Kay Smitherman, Chair

Dora K. Moore, Town Clerk