

**LEWISVILLE PARKS, RECREATION & CULTURAL DEVELOPMENT COMMITTEE MEETING  
MINUTES**

**January 13, 2025**

Lewisville Town Hall – 6510 Shallowford Road – Conference Room 201

- I. **Call to Order** – Chair Aaron Hutmacher opened the meeting at 6:00 PM. In attendance were Stuart Chamberlin, Josh Cooper, Aaron Hutmacher, Elizabeth Johnson, Braden Romer, and Town Manager Stacy Tolbert. Aaron Crum and Debbie Stokes were absent.
- II. **Agenda Approval** – Braden Romer moved to approve the agenda. The motion was seconded by Josh Cooper and motion approved unanimously.
- III. **Minutes Approval** – Stuart Chamberlin moved to approve the October 14, 2024 minutes. The motion was seconded by Braden Romer and motion approved unanimously.
- IV. **Old Business**
  - a. Jack Warren Park Improvements/PARTF ribbon cutting – It is hoped a ribbon cutting and dedication ceremony will be held spring 2025. At this time, a date has not been selected but once it is, the committee will be requested to assist with planning.
- V. **New Business**
  - a. 2024 year in review – The committee reviewed the community events and the committee’s activities from 2024.
  - b. PARTF grant – May 1, 2026 – Manager Tolbert explained the Town currently does not have any planned parks and recreation projects to submit for PARTF funding. She further explained the extensive process to apply for this particular grant. Even if the Town had a pending project, Manager Tolbert is doubtful the Town would be successful due to the recent PARTF award.
  - c. Technology Policy – Manager Tolbert explained the Town’s new Technology Policy and requested committee members to review, sign and return to Town Hall.
- VI. **Clerk Report**
- VII. **For the Good of the Order**
  - a. Committee chairs have been invited to engage with Council at the Council Retreat on February 1. This is an opportunity to discuss your committee’s roles and tasks; your committee’s vision; and sustainment of committees.
  - b. Next meeting, if needed: February 10, 2025
- VIII. **Adjournment** – Stuart Chamberlin moved to adjourn the meeting at 7:06 PM. The motion was seconded by Braden Romer and motion passed unanimously.

ATTEST:

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Aaron Hutmacher, Chair

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Dora K. Moore, Town Clerk