

**ORDINANCE 2024-026 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING TOWN CODE CHAPTER 13-1  
THE LEWISVILLE BEAUTIFICATION COMMITTEE CHARTER**

---

**WHEREAS**, the Town Council established the Community Beautification Committee by resolution on October 22, 1991; and

**WHEREAS**, the Town Council has determined that the Beautification Committee serves a vital community function; and

**WHEREAS**, the Town Council desires to revise the Lewisville Beautification Committee Charter regarding when the election of officers can occur;

**WHEREAS**, the Town Council wishes to involve as many citizens as possible in the municipal process by allowing non-residents to participate;

**NOW THEREFORE, BE IT RESOLVED THAT THE LEWISVILLE TOWN COUNCIL** amends the charter as follows and updates Town Code Chapter 13-1:

1.     **NAME OF COMMITTEE**: The Community Beautification Committee shall now be titled the *Lewisville Beautification Committee* referred to herein as the Committee.
2.     **TYPE OF COMMITTEE**: The Committee shall be an advisory committee to the Town Council.
3.     **MISSION**: Report on methods and concepts to improve the general appearance and ambiance of the Town of Lewisville.
4.     **DEPARTMENT FUNDING**:
  - a.     The Committee shall coordinate an annual budget for the Beautification Committee with the Town Manager by February 28 of each year.
  - b.     Expenditures must follow the town's financial procedures.
5.     **MEMBERSHIP**:
  - a.     The Committee shall be comprised of eight (8) members.
  - b.     Members are appointed by the Town Council. Individuals interested in serving on the Committee should submit a completed application form to the Town Clerk requesting appointment. The Town Clerk forwards information to Council.
  - c.     Members serve without compensation.
  - d.     Only one person per household/family shall serve on the Committee.

**ORDINANCE 2024-026 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING TOWN CODE CHAPTER 13-1  
THE LEWISVILLE BEAUTIFICATION COMMITTEE CHARTER**

---

**6. TERMS OF APPOINTMENT**

- a. Appointments shall be made by the Town Council in March, following municipal elections. Terms are two years commencing April 1 and expiring on March 31. Terms are renewable without limitation to the number of consecutive terms.
- b. Members who wish to resign their appointment shall submit their resignation in writing to the Town Clerk. Vacancies on the Committee shall be filled for the unexpired term by Town Council.
- c. The Committee shall have a meetings attendance policy such that a member failing to attend three (3) consecutive, regularly scheduled Committee meetings without notification to the Chair or Town Clerk, shall have their membership subject to review and possible replacement by the Town Council.
- d. Committee members who wish to resign their position shall submit any such request to the Town Clerk.

**7. COMMITTEE STRUCTURE**

- a. Chair: The committee membership shall select from among themselves a chair.
  - i. The Chair shall serve for 2 years with eligibility of reelection.
  - ii. The Chair shall be selected at the next scheduled committee meeting April 1 or later, following March appointments.
- b. Vice-Chair: The Committee membership shall select from among themselves a vice-chair.
  - i. The Vice Chair shall serve for 2 years with eligibility of reelection.
  - ii. The Chair shall be selected at the next scheduled committee meeting April 1 or later, following March appointments.

**8. PROJECTS:**

- a. Projects may be assigned by the Town Council or suggested by the Committee; however, project implementation shall be subject to approval of the Town Council.

**9. MEETINGS**

- a. The Committee shall establish its own regular meeting schedule.
- b. All Committee meetings are subject to the North Carolina Open Meetings Law.

**ORDINANCE 2024-026 OF THE LEWISVILLE TOWN COUNCIL  
AMENDING TOWN CODE CHAPTER 13-1  
THE LEWISVILLE BEAUTIFICATION COMMITTEE CHARTER**

---

- c. The Committee meetings schedule shall be provided to the Town Clerk who shall make all the necessary announcements and postings.
- d. Minutes of all meetings shall be maintained in accordance with the Public Records laws and regulations with approved Committee meeting minutes submitted to the Town Clerk for the appropriate filing, and posting.
- e. Five (5) members, one of which must be the Chair or Vice-Chair, constitute a quorum.

**10. REPORTS:**

- a. The Committee Chair shall submit a report of its activities and other important matters to the Town Council upon request.

**11. REQUESTS**

- a. All official requests should be in writing from the committee chair and must be presented to the Town Manager.

Chartered October 22, 1991

Amendment 1 December 1, 1994

Amendment 2 December 12, 2002

Amendment 3 December 11, 2003

Amendment 4 June 8, 2006

Amendment 5 October 9, 2008

Amendment 6 October 9, 2014

Amendment 7 February 12, 2015

Amendment 8 Ordinance 2016007 - March 10, 2016

Amendment 9 Ordinance 2018021 – March 8, 2018

**Adopted this the 8<sup>th</sup> day of August 2024 by the Lewisville Town Council.**

\_\_\_\_\_  
Mike Horn, Mayor

ATTEST:

\_\_\_\_\_  
Dora K. Moore, Town Clerk